

SAYDEL COMMUNITY SCHOOL DISTRICT  
5740 NE 14<sup>th</sup> STREET  
DES MOINES, IA 50313

BOARD WORK SESSION MINUTES

6:05 PM

Saydel District Office Board Room

June 27, 2016

- I. **Call the Meeting to Order** – Meeting called to order by President Brian Bowman at 6:21 PM
  - A. **Roll Call** – Melissa Sassman, Chad Vitiritto, Roland Kouski Jr., Henry Wood, Doug Kayser (left at 8:11 PM), Jennifer Van Houten, Brian Bowman, present.
  - B. **Approve Agenda** – Motion to approve the agenda by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 7/0.
- II. **Board Committee Reports**
  - A. **Operations & Management** – Representing the Operations & Management Committee, Chad Vitiritto reported on the status of items put on GovDeals.com. He said tuckpointing has been completed at Woodside, the trail project is ongoing, and the flooring project at the high school has begun. He shared an update on the water main project at the high school and said the flag pole at the high school has been relocated.
  - B. **Opportunities** – Speaking on behalf of the Opportunities Committee, Jennifer Van Houten said the Public Education & Recreation Levy (PERL) will be brought to the community again for a vote on Sept. 13. She said the communication campaign explaining PERL will be expanded through signage, public service announcements, a group challenge to notify residents in the district about the special election, and detailed information on the Saydel website. An informational flyer will be mailed to all residents in the district in July, and two public forums will be held (Sept. 6 at the Saydel District Office Board Room and Sept. 9 at the Norwoodville Community Center). The committee has also been discussing a volunteer recognition program.
  - C. **Policy** – Roland Kouski Jr. said the Policy Committee met to discuss the implementation of the Procurement Card program for school employees.
  - D. **SIAC** – Melissa Sassman said SIAC met to review the 3-Year Plan for Continuous Improvement. They reviewed the strategies and deliverables from 2015-16, identifying which ones have been accomplished and which ones need to be modified moving forward. They also reviewed new and/or modified strategies and deliverables for the 2016-17 school year. The committee also discussed the GPA policy update. They reviewed a draft policy for proposed GPA and weighted class procedures.
- III. **Discussion/Action Items**
  - A. **2015-2016 School Goals** – Superintendent Mr. Douglas Wheeler reviewed district and building goals with the Board. He shared the district snapshot from Iowa Assessment results. Building principals from Woodside Middle School and Saydel High School and master teachers from Cornell Elementary presented their building data, along with an action plan for their 2016-17 building goals. Director of Student Services & Special Education Julie McKibben presented on special populations and mobility within the district from the 2015-16 school year. Mr. Wheeler shared the district goals based on the data presented.

**B. Update – 3-Year Continuous Improvement Plan** – The Board was presented with the updated 3-Year Continuous Improvement Plan, which outlines the themes and objectives for the District. Mr. Wheeler discussed the strategies and deliverables from 2015-16, identifying which ones have been accomplished and which ones need to be modified moving forward. He reviewed new and/or modified strategies and deliverables for the 2016-17 school year. Board members were able to provide feedback and/or ask questions on the targets as they were reviewed one by one.

IV. **Adjourn** – Motion to adjourn by Jennifer Van Houten, seconded by Melissa Sassman. Motion carried 6/0. Meeting adjourned at 8:25 PM

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Brian Bowman, Board President

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Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting is Monday, July 11 at 6 PM in the Board Room at the Saydel District Office.